



Class Act Application and Reapplication Information Packet For 2017-2018 School Year

Please have all proposed team members read through this Information Packet. It contains important information about program elements, team member commitments, and financial commitment.

There have been some significant changes to the program over the past few years, so even if one or more of your team members has participated in Class Act previously, or if you are a current Class Act school, it is important to read through this section carefully before deciding to apply. Please pay special attention to level structure and the Financial Policy. **Your school should feel comfortable with all aspects of the program before moving forward with an application.**

We strongly recommend sharing this section of the application with your teachers and PTA/PTO, and surveying your school community to verify their commitment to being considered for Class Act and to establish which level of participation best suits your school's needs.

Please feel free to contact Carrie Villanueva, Manager of Education, at cvillanueva@pacificsymphony.org if you have any questions, concerns, or require further clarification on any element of the program.

Please keep this Information Packet for your reference. Please do not submit it with your completed application.

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Pacific Symphony, Class Act Goals, and Program Structure

Please read through the following information carefully before completing your application. If you have any questions about the program, please contact Carrie Villanueva, Manager of Education. Please keep this information packet for your reference and do not include it with your completed application. If accepted, all Class Act schools are expected to participate in all required program elements of their chosen and assigned Level.

Pacific Symphony's Class Act Partnership

Pacific Symphony's elementary school partnership program, Class Act, will celebrate its twenty-third season in 2017-2018. From serving 5,000 students in 1994, to 16,500 students in the current season, the program's growth is the result of a partnership between the Symphony, schools, and parents dedicated to bringing quality music education to Orange County's elementary students.

Pacific Symphony's core purpose is to enrich the human spirit through world-class symphonic music and community engagement. The Symphony maintains an ardent devotion to music education and works to foster deep connections with both its audience and the community as a whole.

Focusing on six main "contact points" with schools, Class Act works to increase awareness of, and involvement with, classical music for elementary school students and their families. **Class Act's theme-based curriculum is aligned with both Common Core and VAPA standards, and allows school communities the opportunity to explore a new theme and composer each year.**

Class Act schools are selected through a competitive application process. Each year students form a relationship with a new Pacific Symphony musician, who serves as the school's Class Act Teaching Artist. Program activities include: workshops for classroom teachers, classroom lessons, ensemble performances, and assemblies. Level II and III students' year then culminates in a Youth Concert at the Renée and Henry Segerstrom Concert Hall for older students, or with the Interactive Musical Experience for students in Kindergarten and 1st grade. Schools also have the option of having their 1st grade students attend the Youth Concerts and Kindergarten students participate in the on-site Interactive Musical Experience.

Parent and teacher volunteers form the backbone of each school's Class Act Team, and have served as invaluable partners in strengthening arts education since the program's inception.

The Frieda Belinfante Class Act program is funded through a generous grant from the Fieldstead Foundation, as well as generous gifts from additional foundations, corporations, and individuals.

Class Act Goals

1. Form close relationships between school communities throughout Orange County and Pacific Symphony.
2. Enrich the quality of music learning and enhance availability in schools through sequential interactions with professional musicians.
3. Develop a foundation for life-long learning through the arts.
4. Enhance the school's learning environment via repeated exposure to the expectations of a concert and guest-artist environment.
5. Facilitate the teaching of and exposure to the arts in the classroom.

Class Act Program Structure

The Level II, Traditional Class Act Program, is detailed on pages 5-8. Level II provides an ideal balance of small group, assembly, and performance-based instruction. Students in grades 2 and higher also have the opportunity to **hear and see the entire Symphony perform at the Youth Concert.** As such, Level II is the chosen level of participation for the majority of Class Act schools. Schools find that it provides the optimal level of engagement and enrichment. **Returning schools may also choose to participate in Level III,** which provides an additional active music-making component for lower grade students.

Class Act is a program of Pacific Symphony. Most schools choose to partner with Pacific Symphony through Class Act because they value the concert attendance component. However, for new schools who are unable to attend an off-site concert, for whatever reason, Level I may be a good alternative as an entry point to Class Act for their 1st year in the program.

Detailed information on each level can be found on the following pages, including details on program structure and financial commitment. Please note that all students and teachers are required to participate in all required elements of their chosen level.

Once you have read through the descriptions of program levels, you are ready to complete Part III of your application, Level Choice. Remember to mark your preferred Level(s) of participation. You are welcome to select only one level, or if more than one level is of interest, please rank your choices. Class Act staff will make all final decisions on a school's final Level assignment, contingent on a successful application.

Class Act Program Elements and Financial Commitment

On the next few pages, you will find details concerning Program Elements and Financial Commitment for the different levels of participation available for the 2017-18 school year. **All schools are encouraged to apply to Level II or Level III to ensure the greatest level of satisfaction and learning for their students.**

Detailed Information on Level II: pages 5-8

Detailed Information on Level III: pages 9-11 (and pages 6-8)

Detailed Information on Level I: pages 12-14

Program Commitments for all Levels: page 15-16

Level II, Traditional Program

Required Program Elements and Financial Commitment

Level II, Traditional Program: A Great Fit for Most Schools

The majority of Class Act schools participate in Level II, Traditional Class Act Program. Level II provides a mix of small and large group lessons and assemblies, on-site performances, and Youth Concert attendance.

Level II Financial Commitment

➤ **Level II Schools' Financial Commitment**

Schools participating in Level II will be required to pay Pacific Symphony a participation fee of \$6.00 per student. This is 14.25% of the total program expense. Class Act is a school-wide program, so when estimating your school's financial commitment you should take your total student population into account. Schools in Level II will also be responsible for covering all busing costs for transporting students in grades 2 and higher to the Youth Concert. Arrangements and payment for busing should be arranged with your district/charter bus company.

To estimate the cost of Level II participation at your school, please use the formula below:

$$\left(\frac{\text{_____}}{\text{\# of students}} \times \$6.00 \right) + \frac{\text{_____}}{\text{estimated bus cost}^*} = \text{Estimated total cost}$$

*=please consult directly with your district/charter bus company

- **How can schools fund their contribution to Class Act?** Title I schools may apply Title I funds to all program expenses. Other funding options for all schools include: working with Pacific Symphony to create a personalized ticket-sale fundraiser, using PTA/PTO funds, working with your school's music instrument rental partner to raise funds.

➤ **Pacific Symphony's Financial Commitment to Level II Schools**

In 2017-2018, the total cost of Level II is \$42.11 per student. Thanks to many generous foundations, individual, and corporate donors, the Pacific Symphony is able to commit to subsidizing \$36.11 of each student's program expense. This is 85.75% of the total expense.

- **What does this mean to schools?** If, for example, a school has 500 students, the total program cost would be \$21,055.00. A school would then pay \$3,000.00 and Pacific Symphony would subsidize the remaining \$18,055.00. The school would also pay their busing expense.

Class Act Program Elements, Level II

(with shared Level III Program Elements)

Kick-off/Scheduling Meeting (required)

Objective: to set each school's team up for success by clarifying mutual objectives and by creating the school's personalized Class Act schedule

Space Required: any space that allows for all team members to sit at the same table

All members of the school's Class Act Team (Principal, Teacher Representatives, Parent Coordinators, Music Teacher (if applicable)), Pacific Symphony Musician, and Ambassador (if applicable) attend this meeting with their Regional Manager. It is held in late Summer/early Fall at the school, and attendees tailor the school's full year of Class Act activities to meet their unique scheduling needs. All team members are required to attend the first twenty minutes of the meeting, and the principal and at least one Parent Coordinator are required to attend the subsequent scheduling portion of the meeting, though all team members are welcome. Schools are encouraged to arrange an opportunity for their whole teaching staff to briefly meet their Class Act musician while he/she is on site for the Kick-off/Scheduling Meeting.

Prelude Assembly (required)

Objective: to introduce students to their musician, composer, and theme of year through storytelling, instrumental performance, and active participation

Space Required: MPR or other large indoor performance space. Large libraries or computer labs may be used if there is sufficient space for both students and performers

This 30-minute presentation is designed to launch the Class Act program at schools. This assembly, hosted by a professional actor, is held in October, November, December or January and is attended by the entire student body. Students meet their Class Act musician, watch a performance, learn about the composer of the year's history, culture, and music, and build enthusiasm for Class Act.

Teacher Workshops (required)

Objective: to provide all classroom teachers with the tools they need to integrate the Class Act curriculum into the classroom

Space Required: indoor space with room for all workshop participants to move around comfortably.

Schools may partner with other Class Act schools for a \$70 reduction in their financial commitment. Conducted by arts specialists in the fall and early winter, these workshops provide teachers with grade-level-appropriate activities to help supplement the Class Act program in the classroom. Workshops align with both Common Core and VAPA standards. The application of what teachers learn in their workshop later guides them in developing a meaningful Bravo Assembly activity for their students.

Grade Level Musician Lessons (required)

Objective: to share the music of the composer and theme of the year through the study of orchestral music, musical elements, and musical performance

Space Required: An empty classroom or multipurpose room with a whiteboard or blackboard. Room for 30-40 students to move around comfortably, power outlets, and a minimum of outside distractions are also required.

Class Act musicians teach a 30-45 minute lesson to each individual class. Students in grades K-1 receive a half-hour lesson, while older students receive a 45-minute lesson. Students develop a relationship with their resident musician through grade-level appropriate, interactive lessons focused on the historical importance of the music of the composer, specific musical concepts, and terminology. Students are prepared for their lesson with their Class Act musician through work with their classroom teacher.

Family Night (required)

Objectives: for the school community to learn more about the music of the composer of the year and the year's theme, through the performance of a Pacific Symphony chamber ensemble, led by their Class Act musician

Space required: MPR or other local performance space that can hold at least 250 audience members. Often churches, junior and senior high schools, and community centers are used

Held at the school, or other nearby location, on an evening between January and May, Family Night is a 45-minute chamber music performance featuring the school's Class Act musician. This event provides the entire school community (parents, students, teachers, community members) with the opportunity to see their musician perform in an ensemble, learn about musical instruments, and meet other musicians from Pacific Symphony. Parent Coordinators are responsible for working with the Symphony's Education staff and school staff to coordinate, promote, and host this event. Schools are also encouraged to invite board members or other local VIPs to attend this special event.

Interactive Musical Experience (required for students in grades Kindergarten. 1st grade students are required to attend EITHER the IME or the Youth Concert, as per each school's preference)*

Objective: to provide a developmentally appropriate culminating experience for the youngest Class Act students, combining musical performance, active music making, and the music of the composer of the year

Space Required: MPR or other large indoor performance space. Large libraries or computer labs may be used if there is sufficient space for both students and performers

The newest program element, the IME is a hybrid between a concert and a class, created especially for students in K-1. Students sing, move, and play their way through an original story featuring the music of the composer of the year.

Youth Concert (required for students in grades 2 and higher, 1st grade students are required to attend EITHER the IME or the Youth Concert, as per each school's preference)*

Objective: For students to hear the music of the composer of the year played by a full orchestra, to hear "their" musician in the context of a full orchestra, and to reinforce concepts and musical works taught throughout the year

Space Required: Held at the Segerstrom Center for the Arts

A culmination of the students' experiences in Class Act, the Youth Concert is a 45-minute performance presented to students in grades 1 or 2 and higher by Pacific Symphony in late April or early May. The performance provides the entire student body with the opportunity to see and hear their Class Act musician performing as part of a full orchestra. The school is responsible for all associated transportation expenses.

2017-2018 Youth Concert Date Range: April 24th – May 1st, 2018 (exact dates to be confirmed)

Bravo Assembly (required)

Objective: To provide a meaningful culmination to process-based learning through a presentation that incorporates elements of the Composer of the Year's music and connects to the year's theme

Space Required: Any space (indoor or outdoor) that allows the whole school to attend and participate in the Bravo Assembly comfortably

During the year-end Bravo Assembly, students use musical performance, drama, creative writing, dance, and visual art as forms of expression to demonstrate what they have learned from their participation in Class Act. All students are expected to participate in this special assembly, coordinated by the Teacher Representatives. Often parents are invited to attend this special school-wide event

***IMPORTANT:** Please note, 1st grade students are required to attend EITHER the Interactive Musical Experience OR the Youth Concert. Your school should note which option you choose on your application

Assessment (required)

All team members and teachers will be required to take part in assessments of the Class Act program throughout the year. These will include online surveys and grade-level lesson assessments with a brief student participation component.

Additional Meetings (required)

Meetings with different Class Act team members are scheduled as needed. For example: Parent Coordinators have an annual Fall Meetings at which at least 1 Parent Coordinator from each school is required to attend. Teacher Representative Meetings are also scheduled with teachers who need additional assistance in Bravo Assembly preparation

Yearly Reapplication (required)

All Class Act schools will be required to reapply for the program each year. Changes in program elements and commitment expectations will be outlined in each year's application, allowing schools the opportunity to reevaluate their participation.

Celebrations (not required, but fun!)

Each Class Act year begins and ends with a celebration, often linked to a Symphony Concert. All team members are invited to enjoy the music of Pacific Symphony, meet team members from other schools, and to celebrate Class Act! Details about specific celebrations are provided a few months before each event.

Additional Pacific Symphony Opportunities (not required, but encouraged)

All Class Act Family members (all members of a Class Act school community) are encouraged to take advantage of special ticket offers to see Pacific Symphony throughout the year, as made available through the Class Act program. Title I schools are also invited to take part in the Heartstrings Program, which provides free concert attendance to children and their families. Additionally, Class Act schools are encouraged to nominate students for arts-X-press, the Symphony's summer arts camp for students entering 7th and 8th grade. Schools are also informed of appropriate Symphony Education offerings as they emerge, and are encouraged to share such opportunities with their school community.

Level III, Traditional Program with Orff Component

Required Program Elements and Financial Commitment

Level III, ORFF Program: Deeper Involvement for Lower Grade Students

Schools looking for a more in-depth experience with Class Act may choose to participate in Level III. Level III has all the same program elements as Level II BUT ALSO INCLUDES additional Orff-Schulwerk based lessons for Lower Grade students

If you are a returning school and feel that the program you've experienced this year has been a good fit for your school, but that you'd now like to explore a more in-depth partnership, you should seriously consider applying for Level III as your first choice. A customized program of Orff lessons can be created for your school, with options ranging from three lessons for one classroom, to five lessons for all students in grades K-2, to a recorder component for third grade students. **Level III is only available to schools entering at least their second consecutive year of Class Act. New schools are not eligible to apply for this Level of participation.**

Level III Financial Commitment

➤ **Level III Schools' Financial Commitment**

Schools participating in Level III will be required to pay Pacific Symphony a participation fee of \$6.00 per student. This is 14.25% of the total program expense for all non-Orff activities. Class Act is a school-wide program, so when estimating your school's financial commitment you should take your total student population into account. Level III schools will also be responsible for paying a supplement for Orff lessons. A typical sequence of Orff lessons includes five lessons per classroom, and schools are required to pay \$900.00 per classroom for this five lesson sequence. Individual programs and estimates can be created, and a third-grade recorder component is available. Please contact Carrie Villanueva to if you would like to discuss Level III participation options in greater detail.

Schools in Level III are also responsible for covering all busing costs for transporting students in grades 2* and higher to the Youth Concert. Arrangements and payment for busing should be arranged with your district/charter bus company.

***IMPORTANT:** Please note, 1st grade students are required to attend EITHER the Interactive Musical Experience OR the Youth Concert. Your school should note which option you choose on your application

To estimate the cost of Level III participation at your school, please use the formulas below. Please keep in mind that below is just an example of how you might like to include Orff lessons at your school. Customized sequences are available and encouraged!:

Determine Estimated Orff Lesson Cost

_____ x \$900 = Orff Cost Estimate*
Number of K-3 classes

*=please contact Carrie Villanueva for estimations on a custom program of Orff Lessons. The formula above is for a five-lesson sequence per class.

Determine Estimated Total Cost

$$\left(\underline{\hspace{2cm}} \times \$6.00 \right) + \underline{\hspace{2cm}} + \underline{\hspace{2cm}} = \text{Total Cost Estimate}$$

*Estimated # of students Estimated Orff Cost Estimated bus cost***

**=please consult directly with your district/charter bus company

- **How can schools fund their contribution to Class Act?** Title I schools may apply Title I funds to all program expenses. Other funding options for all schools include: working with Pacific Symphony to create a personalized ticket-sale fundraiser, using PTA/PTO funds and discussing funding options with your district.

- **Pacific Symphony’s Financial Commitment to Level III Schools**

In 2017-2018, the total cost of Level III is \$42.11 per student for all non-Orff activities. Thanks to many generous foundations, individual, and corporate donors, the Pacific Symphony is able to commit to subsidizing \$36.11 of each student’s program expense. This is 85.75% of the total expense for non-Orff activities. Schools cover their full expense for all Orff activities.

- **What does this mean to schools?** If, for example, a school has 500 students, the total program cost without Orff activities would be \$21,055.00. A school would then pay \$3,000.00 and the Pacific Symphony would subsidize \$18,055.00. In addition to this amount, the school would pay \$900.00 per K-3 class participating in a five-lesson Orff sequence. The school would also pay their busing expense.
- **Customized Orff Programs and Related Costs** Schools may choose to have all students in grades K-3 participate in Orff lessons. They may also choose to have only one grade level or class participate. Costs will vary depending on the type of customized program chosen, so please contact Carrie Villanueva for an estimate and tips on how to create your school’s customized Orff program.

Level III Program Elements

Level III will include all program elements in Level II, plus a customized sequence of Orff-Schulwerk lessons. In addition to the description of the Level III Orff-Schulwerk Lessons below, please see the description of Level II program elements on pages 6-8, as all Level II program elements are part of Level III. **Be sure to look at both the description below as well as the Level II program elements in detail so as to have a complete picture of the Level III structure.**

Orff Schulwerk Lessons (for Level III only)

Objective: to teach students in grades K-3 basic music skills through singing, dancing, playing basic rhythm instruments, and playing recorder (third grade students only)

Space Required: An empty classroom or multipurpose room. Room for 30 students to move around comfortably, power outlets, and a minimum of outside distractions are also required.

Class Act musicians, trained and certified in the Orff Schulwerk method of early childhood music education, teach lessons to students in grades K-3. Orff lesson programs may be custom designed for each school and a recorder program can be added for third-grade students. Schools will be assessed the full cost of Orff lessons, which serve to deepen the traditional Class Act program. Orff lessons may be of particular interest to schools looking to strengthen their lower grade music programs or to better prepare students for upper grade instrumental study. Please contact Carrie Villanueva to discuss customized options for your school's participation in Level III Orff lessons.

Level I, Introductory Program

(Available for New Schools, for 1 introductory year only)

Required Program Elements and Financial Commitment

Level I, on-site program with no Youth Concert attendance (available to New Schools for 1-year only)

Class Act is a program of Pacific Symphony. Most schools choose to partner with Pacific Symphony through Class Act because they value the concert attendance component. For new schools who are unable to attend an off-site concert, for whatever reason, Level I may be a good fit. **Level I schools do not have an outside volunteer commitment and do not have the Youth Concert or Interactive Musical Experience program elements. There is no additional bussing cost for Level I schools since this level does not participate in the Youth Concert.** Schools in Level I will be asked to contribute 25% to their program expense, with Pacific Symphony subsidizing 75% of their program expense.

Though the busing expense and outside volunteer commitment may be challenging for some schools, most schools do find that the additional expense and commitment and expense are well worth the benefits that their students receive by attending the Youth Concert. As such, new schools are urged to seriously consider participation in Level II before choosing to participate in Level I.

Level I is available for 1 year only to new schools during which time Pacific Symphony staff will work the school to help find ways to make Level II participation achievable in subsequent years.

Level I Financial Commitment

➤ Level I Schools' Financial Commitment

Schools participating in Level I will be required to pay Pacific Symphony a participation fee of \$6.00 per student. This is 25% of the total program expense. Class Act is a school-wide program, so when estimating your school's financial commitment you should take your total student population into account

To estimate the cost of Level I participation at your school, please use the formula below:

$$\frac{\text{_____}}{\# \text{ of students}} \times \$6.00 = \text{Estimated total cost}$$

- **How can schools fund their contribution to Class Act?** Title I schools may apply Title I funds to all program expenses. Other funding options for all schools include: working with Pacific Symphony to create a personalized ticket-sale fundraiser, using PTA/PTO funds, working with your school's music instrument rental partner to raise funds.

➤ Pacific Symphony's Financial Commitment to Level I Schools

In 2017-2018, the total cost of Level I is \$24.00 per student. Thanks to many generous foundations, individual, and corporate donors, the Pacific Symphony is able to commit to subsidizing \$18.00 of each student's program expense. This is 75% of the total expense.

- **What does this mean to schools?** If, for example, a school has 500 students, the total program cost would be \$12,000. A school would then pay \$3,000.00 and the Pacific Symphony would subsidize \$9,000.00.

Level I Program Elements

Kick-off/Scheduling Meeting (required)

Objective: to set each school's team up for success by clarifying mutual objectives and by creating the school's personalized Class Act schedule

Space Required: any space that allows for all team members to sit at the same table

All members of the school's Class Act Team (Principal, Teacher Representatives, Parent Coordinators, Music Teacher (if applicable)), Pacific Symphony Musician, and Ambassador (if applicable) attend this meeting with their Regional Manager. It is held in late Summer/early Fall at the school, and attendees tailor the school's full year of Class Act activities to meet their unique scheduling needs. All team members are required to attend the first twenty minutes of the meeting, and the Principal and at least one Parent Coordinator are required to attend the subsequent scheduling portion of the meeting, though all team members are welcome. Schools are encouraged to arrange an opportunity for their whole teaching staff to briefly meet their Class Act musician while he/she is on site for the Kick-off/Scheduling Meeting.

Prelude Assembly (required)

Objective: to introduce students to their musician, composer, and theme of year through storytelling, instrumental performance, and active participation.

Space Required: MPR or other large indoor performance space. Large libraries or computer labs may be used if there is sufficient space for both students and performers

This 30-minute presentation is designed to launch the Class Act program at schools. This assembly, hosted by a professional actor, is held in October, November, December or January and is attended by the entire student body. Students meet their Class Act musician, watch a performance, learn about the composer of the year's history, culture, and music, and build enthusiasm for Class Act.

Teacher Workshops (required)

Objective: to provide all classroom teachers with the tools they need to integrate the Class Act curriculum into the classroom

Space Required: indoor space with room for all workshop participants to move around comfortably.

Schools may partner with other Class Act schools for a \$70 reduction in their financial commitment.

Conducted by arts specialists in the fall and early winter, these workshops provide teachers with grade-level-appropriate activities to help supplement the Class Act program in the classroom. Workshops align with both Common Core and VAPA standards. The application of what teachers learn in their workshop later guides them in developing a meaningful Bravo Assembly activity for their students.

Grade Level Musician Lessons (required)

Objective: to share the music of the composer and theme of the year through the study of orchestral music, musical elements, and active music making

Space Required: An empty classroom or multipurpose room with a whiteboard or blackboard. Room for 30-40 students to move around comfortably, power outlets, and a minimum of outside distractions are also required.

Class Act musicians teach a 30-45 minute lesson to each individual class. Students in grades K-1 receive a half-hour lesson, while older students receive a 45-minute lesson. Students develop a relationship with their resident musician through grade-level appropriate, interactive lessons focused on the historical importance of the music of the composer, specific musical concepts, and terminology. Students are prepared for their lesson with their Class Act musician through work with their classroom teacher.

Family Night (required)

Objectives: for the school community to learn more about the music of the composer of the year and the year's theme, through the performance of a Pacific Symphony chamber ensemble, led by their Class Act musician

Space required: MPR or other local performance space that can hold at least 250 audience members. Often churches, junior and senior high schools, and community centers are used.

Held at the school, or other nearby location, on an evening between January and May, Family Night is a 45-minute chamber music performance featuring the school's Class Act musician. This event provides the entire school community (parents, students, teachers, community members) with the opportunity to see their musician perform in an ensemble, learn about musical instruments, and meet other musicians from Pacific Symphony. Parent Coordinators are responsible for working with the Symphony's Education staff and school staff to coordinate, promote, and host this event. Schools are also encouraged to invite board members or other local VIPs to attend this special event.

Bravo Assembly (required)

Objective: To provide a meaningful culmination to process based learning through a presentation that incorporates elements of the Composer of the Year's music and connects to the year's theme

Space Required: Any space (indoor or outdoor) that allows the whole school to attend and participate in the Bravo Assembly comfortably

During the year-end Bravo Assembly, students use musical performance, drama, creative writing, dance, and visual art as forms of expression to demonstrate what they have learned from their participation in Class Act. All students participate in this special assembly, coordinated by the Teacher Representatives. Often parents are invited to attend this special school-wide event

Assessment (required)

All team members and teachers will be required to take part in assessments of the Class Act program throughout the year. These will include online surveys and grade-level lesson assessments with a brief student participation component.

Additional Meetings (required)

Meetings with different Class Act team members are scheduled as needed. For example: Parent Coordinators have two Meetings per year (Fall and Winter Meetings) at which at least 1 Parent Coordinator from each school is required to attend. Teacher Representative Meetings are also scheduled with teachers who need additional assistance in Bravo Assembly preparation

Yearly Reapplication (required)

All Class Act schools will be required to reapply for the program each year. Changes in program elements and commitment expectations will be outlined in each year's application, allowing schools the opportunity to reevaluate their participation.

Celebrations (not required, but fun!)

Each Class Act year begins and ends with a celebration, often linked to a Symphony Concert. All team members are invited to enjoy the music of Pacific Symphony, meet team members from other schools, and to celebrate Class Act! Details about specific celebrations are provided a few months before each event.

Additional Pacific Symphony Opportunities (not required, but encouraged)

All Class Act Family members (all members of a Class Act school community) are encouraged to take advantage of special ticket offers to see Pacific Symphony throughout the year, as made available through the Class Act program. Title I schools are also invited to take part in the Heartstrings Program, which provides free concert attendance to children and their families. Additionally, Class Act schools are encouraged to nominate students for Arts-X-Press, the Symphony's summer arts camp for students entering 7th and 8th grade. Schools are also informed of appropriate Symphony Education offerings as they emerge, and are encouraged to share such opportunities with their school community.

Class Act Partnership Commitments

Please read through each team member's commitment before completing your application. Information on Pacific Symphony's Commitment and Classroom Teachers' Commitment is also provided for your reference. All commitments pertain to all Levels of participation, unless otherwise noted.

Principal's commitment:

- Attend one (1) Kick-off/scheduling meeting and additional individual meeting as needed
- Select and support the activities of Class Act Parent Coordinators, who serve as liaisons between the school community and Pacific Symphony
- Select and support the activities of Class Act Teacher Representatives who serve as liaisons between the school and Pacific Symphony
- Reserve the appropriate facility for each school-site activity
- Allocate time for each class to attend the musician's lesson, Prelude Assembly, Bravo Assembly, Youth Concert (Level II and III only, grades 2* and higher), and Interactive Musical Experience (Level II and III only, grades K-1*)
- Allocate time, support promotion, and secure appropriate facility for Family Night performance
- Allocate time for students in grades 2* and higher to attend the Youth Concert at the Segerstrom Center for the Arts (Level II and III only)
- Schedule buses and incur all transportation costs for the Youth Concert (Level II and III only)
- Allocate time for one (1), 1- 1.5 hour Teacher Workshop
- Fulfill the school's financial commitment to the program
- Assist with program evaluation throughout the school year. This includes: teacher evaluations of musician lessons, student surveys, and team surveys
- Take an active role in working with Class Act staff to promote Symphony concerts and events, including assistance with the distribution of materials about Class Act and other Symphony programs

Parent Coordinator's commitment:

- To publicize and attend all school site events
- To recruit and coordinate a total of 10 parent or community volunteers for the Youth Concerts or Family Musical Mornings, as assigned by Class Act staff (Level II and III only)
- To coordinate, promote and host Family Night
- To assist with program evaluation
- To attend planning meetings and one school site Kick-off/Scheduling meeting during the school year
- To attend 1 annual Parent Coordinator Meetings (at least 1 Parent Coordinator from school must attend the meeting)
- To help secure items needed by musicians for lessons (white board, microphone, etc.)
- To coordinate supervision and set-up for all school-based activities (Teacher Workshop optional)
- To take an active role in working with Class Act staff to promote Symphony concerts and events, including assistance with the distribution of materials about Class Act and other Symphony programs

Teacher Representative's commitment:

- To assist in the implementation of the curricular materials
- To act as a liaison with school staff to promote special events, relay information and distribute materials in a timely manner
- To serve as a role model for school staff in supporting Class Act activities
- To coordinate the year-end Bravo Assembly

- To assist with program evaluation, including the supervision of individual classroom teacher's evaluations of musician lessons
- To attend planning meetings and one Kick-off/Scheduling meeting during the school year
- To take an active role in working with Class Act staff to promote Symphony concerts and events, including assistance with the distribution of materials about Class Act and other Symphony programs
- To support other classroom teachers in the fulfillment of their commitment, listed below

Classroom Teacher's commitment (this applies to all classroom teachers, including Teacher Representatives):

- To attend Teacher Workshop, held on site or at a partner school (all teachers)
- To prepare students for musician's lesson
 - *Minimum commitment:* have students listen to CD of composer's music (provided) and share featured book (provided) with students before their musician's lesson
 - *Preferred commitment:* do at least one preparatory activity found in Teacher Workshop packet with students, and share facts about composer's life using Teacher Workshop packet, internet searches, or other appropriate resources
- To attend the entire musician's lesson with their class
- To complete a one-page evaluation of musician's lesson
- To participate in the preparation of the Bravo Assembly

Music Teacher's commitment (for schools with a music teacher):

- To support Class Act activities in a way that complements the music instruction already in place
- To provide assistance to classroom teachers for Bravo Assembly preparation, if needed
- To provide links to the Class Act curriculum in their instruction, when appropriate

Pacific Symphony's commitment:

- To present the Class Act program for one school year
- To fulfill the Symphony's financial commitment as per the Financial Policy
- To provide quality educational activities and supplemental teaching materials for classroom teachers
- To provide each classroom with a CD and Teacher Workshop Packet focusing on this year's composer and theme
- To provide each grade level with book complimenting this year's composer and theme
- To customize the Class Act schedule of activities, within the scope of the program's goals, to meet the individual needs of the school
- To support the school's Class Act Team in program implementation
- To conduct ongoing program evaluation and make program modifications and improvements based on evaluation results
- To provide members of all Class Act school communities with appropriate opportunities to further engage with Pacific Symphony's other Education programs and concerts for all ages

***IMPORTANT:** Please note, for the 2017-2018 school year, 1st grade students are required to attend EITHER the Interactive Musical Experience (IME) OR the Youth Concert. Your school should note which option you choose on your application. Kindergarten and TK students will attend the IME.